

Clarendon CISD

VACANCY ANNOUNCEMENT

Position Title: Custodian

Position Summary:

- Follow routine cleaning and maintenance procedures to maintain a high standard of safety, cleanliness, and efficiency of building operations and grounds.

Qualifications:

Education/Certification

- None

Special Knowledge/Skills

- Ability to read and understand instructions for cleaning, maintenance, and safety procedures.
- Knowledge of minor repair techniques, building, and grounds maintenance.
- Ability to operate cleaning equipment and lift heavy equipment.
- Ability to properly handle cleaning supplies.

Experience

- None

Duties and Responsibilities (examples):

- Maintain a cleaning schedule that will include cleaning of floors, wipe boards, wastebaskets, windows, furniture, equipment, and restrooms.
- Keep school building and grounds, including sidewalks, driveways, parking lots, and play areas, neat and clean.
- Assist in maintaining an inventory of cleaning supplies and equipment and request additional supplies as needed.

Salary:

- As per local salary schedule (hourly rate)

Length of Work Year:

- 12 month

Application Procedures:

- Complete and submit application

Application available on District Web Site under: "Employment Opportunities". The following is a link to the paraprofessional application (mark other, custodian on the application):

<http://www.clarendonisd.net/vimages/shared/vnews/stories/4d933b7542bf1/ParaprofApp-Fillable.pdf>

Application Deadline:

- Until Filled

***This position will require fingerprinting and the clearance of a nationwide criminal history check.**

Clarendon CISD is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, or national origin.

(Title IX Coordinator: Jenae Ashbrook, 420 S. Allen, Clarendon, Texas 79226, 806-874-3241)